



OFFICER REPORT TO LOCAL COMMITTEE
Woking

Allocating Local Committee Funding: Members' Allocations

31st October 2007

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2007/08 and to consider the requests received.

SUMMARY

This report lists and makes recommendations on bids received for Members' Allocations which have been sponsored by at least one Member.

OFFICER RECOMMENDATIONS

The Committee is asked to:

- Consider and approve the proposed expenditure from the Members' Allocation budget 2007/08

1 INTRODUCTION AND BACKGROUND

1. The Surrey County Council Local Committee (Woking) has £77,000 in 2007/08 to spend on local projects to promote the social, economic or environmental well-being of the people of Woking. This amounts to £11,000 per County Council member of the committee.
2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee. In addition to this £667 of capital monies has been returned as unspent from 2006/07 and can therefore be reallocated this financial year.
3. Members of the Local Committee (Woking) have agreed to pool the available funds. Annex 1 sets out a list of all funding approved from the Members Allocation and Capital Allocation budget to date for 2007/08.
4. At its meeting on 2 November 2006, the Local Committee noted the authority that the Area Director, in consultation with the Local Committee, now has in approving grants from the Members' allocations budget and agreed additional local criteria set out in the committee report which went to this Committee on Members Allocation funding on 21 June 2007.

2 CRITERIA FOR ALLOCATIONS

Members' Allocations can only be used for purposes that fall under Surrey County Council's legal powers. In summary, this means that money must be used either for a Surrey County Council service, or under the power to promote the social, economic or environmental well-being of the area contained in the Local Government Act 2000.

In spending the budgets the Local Committee must do so in accordance with the administrative guidelines and must ensure that it does not commit to on-going funding.

Annex 2 sets out the criteria the Local Committee agreed in June 2007 to allocate to this budget and the procedure that groups who wished to apply for funding should follow.

ANALYSIS

2.1 Each project detailed below has completed a standard application form giving further details of timescales, purpose and other funding applications made. The member proposing each project assesses its merits, before the project can be included as a proposal for funding in the report to Committee.

3 OPTIONS

1 Bids received

7. The table below shows all bids received which have been sponsored by at least one member. They are therefore all eligible for decision by the Local Committee.

Project summary	Capital/ Revenue	Member sponsor	£ requested	£ recommended
<p>Relate pilot project in Sheerwater/Maybury To cover start up costs of a relationship counselling service in the Maybury/Sheerwater area based at the sure-start centre. On-going costs will be mainstreamed by relate. The total cost of the start up is £6,240 with the remainder coming from the Relate West Surrey Bursary Fund.</p>	Revenue	Shamas Tabrez	£4,000	£4,000
<p>1st Byfleet Scouts – trailer The scouts will purchase a box trailer to enable them to move equipment to camps and local events throughout the year. The total cost of the project is £4,010 with the remainder coming from group funds. The 1st Byfleet Scouts received £1,780 in 2004 to repair the roof of their storeroom</p>	Capital	Geoff Marlow	£3,500	£3,500
<p>Knaphill Residents Associations - Inside Out Youth Project Taster events to reach across a range of interests to engage young people. The events will be aimed particularly at 12-18 year olds who are currently not taking part in more traditional clubs. It will aim to draw out young people to become project leaders, mentors and empower themselves and others. The total costs of the project is £760 with some money being raised from admission costs. The Knaphill residents association received £700 from the Local Committee in 2006 to pay for a local directory for young people and families.</p>	Revenue	Diana Smith	£520	£520

<p>Knaphill Care – Volunteer Recruitment An event will be held for local residents to encourage new volunteers to join Knaphill Care. Main duties include driving to/from hospitals, doctors, local shopping. The total cost of the project is £150. The Local Committee is being asked for the full amount.</p>	Revenue	Diana Smith	£150	£150
<p>YPOD Counselling Service Start up of a counselling service for young people. A coordinator is needed on a one off basis to facilitate recruitment, training and preparation of counsellors as well as publicise the launch of the service. Ongoing counselling will then be carried forward by the volunteers. Any resulting ongoing costs will be met by the YPOD with additional funding promised from Greenoaks Housing association. The full cost of the project is £24,400. YPOD is asking the Local Committee for £12,000. YPOD received £16,683 from the Local Committee in February 2006 to help set up the centre and £10,000 in February 2007 to pay for equipment for the café and stage.</p>	Revenue	Val Tinney	£12,000	£12,000
<p>Attitude Youth Club – Activities for Young People Activities will be provided for young people in a safe environment. The youth club would like equipment for games consuls, indoor sports as well as some arts and crafts supplies. The total cost of the equipment is £1,280. The Local Committee is being asked for the full amount. The Youth Club would also like to run a first aid course for young people who act as babysitters to provide extra safety in looking after children. The cost of the course is £180. Attitude was awarded £1,300 on 15th June 06 to provide a laptop & software, a digital camera and printer.</p>	Capital (£1,080) Revenue (£380)	Valerie Tinney	£1,460	£1,460
<p>Equipment Store – 1st St John’s Scout Group (deferred from 31st June 2006 meeting pending further information - see below)</p> <p>A storage facility will be built attached to St John’s Church youth hall for camping equipment which is currently stored offsite in an unsafe store. This will benefit boys aged 6-15 in the areas of St Johns, Hermitage, Hook Heath and parts of Goldsworth Park. The total cost of the project is £29,375. Approximately £4,500 has already been raised and the scout group is asking for as much as possible of the remainder from the Local Committee. The scout group has not received funding from the Local Committee in the past.</p> <p><u>Further information received from scouts</u></p> <ul style="list-style-type: none"> The scouts have stated that the Parochial 	Capital	Elizabeth Compton	Up to £24,875	£15,000

<p>Church Council (owner of the land) has confirmed they will obtain planning permission if the Scouts arrange the cost of the structure.</p> <ul style="list-style-type: none"> • The Church as agreed to draw up an agreement to clarify the terms under which the store is financed as well as the long-term use of the store by the scout group. • Remaining funding. The scouts have £4,500 currently – the remainder needs to be raised 				
<p>Coldharbour lunch Club. The Lunch club has applied for one-off payment of costs for a Christmas lunch for members. The lunch club provides hot lunches and an opportunity for elderly people in the Wisley, Byfleet, West Byfleet and Pyrford area to meet friends and socialise. They are asking for £250 to cover the total costs. The lunch club has received £300 in 2004 and 2005 to cover room hire.</p>	Revenue	Valerie Tinney	£250	£250
TOTAL				
Capital				£19,580
Revenue				£17,300
Total available to this meeting:				
Capital				£24,162
Revenue				£73,078
Balance for future use				
Capital				£4,582
Revenue				£55,778

2 Revenue Funding Allocated under Delegated Powers

Since the last meeting on 21 June 2007, one revenue allocation has been approved by the Local Committee and the Area Director under delegated powers. This was for a one off parenting course at Barnsbury Infant School costing £922 approved on 24 September 2007.

4 CONSULTATIONS

- 4.1 As part of the standard application, each project must demonstrate that they have undertaken some consultation with service users or the community to show that the project is needed and will benefit people in the area.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 Applicants for member allocations funding must provide costed proposals and supply evidence of spend after project completion.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 The applications for member allocations will benefit people of different ages, race and gender.

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 There are no specific crime and disorder implications.

8 CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money and it is recommended that they should be approved.

9 REASONS FOR RECOMMENDATIONS

- 9.1 All of the proposals brought before the Committee fulfill the agreed criteria for member allocations funding.

10 WHAT HAPPENS NEXT

- 10.1 The Local Partnerships Team will write to all of the organisations which have made applications to the Committee to advise them of the Committee's decision, with a copy of the Funding Agreement for them to sign as appropriate. When this has been signed and returned, the funding will be released, and a monitoring report will be requested three months subsequent to that date.

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BACKGROUND PAPERS:

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Annex 1

Local Committee bids funded to date from April 2007/March 2008 Budget

Project summary	Capital/ Revenue	Member sponsor	Date Approved	Agreed
Can U Claim it Benefit Campaign	Revenue	Shamas Tabrez	11 June 2007 (Delegated Powers)	£1,000
Byfleet Village and Produce Market	Revenue	Geoff Marlow	21st June 07	£1,000
SWAN - Recruitment for volunteers and clients	Revenue	Andrew Crisp	21st June 07	£500
Byfleet Campaign, Recruitment Campaign	Revenue	Geoff Marlow	21st June 07	£500
Friends of Byfleet Library Social Seating	Capital	Geoff Marlow	21st June 07	£2,500
Woking Salvation Army	Capital	Shamas Tabrez	21st June 07	£4,005
VAS Brewery Road	Capital	John Doran	21st June 07	£5,000 (may be returned)
Rainbow tots	Revenue	Diana Smiths	21st June 07	£1,774.47 (since withdrawn)
Parenting Puzzle, Barnsbury Infant School	Revenue	Andrew Crisp	24 September 2007 (delegated powers)	£922
TOTAL Capital Revenue				£11,505 £3,922
Balance for future use Capital (including £667 returned from 06/07) Revenue				£24,162 £73,078

Annex 2

Surrey County Council Local Committee (Woking) Members' Allocation Criteria

Criteria to be considered should include whether projects:

1.
 - a. Support the priorities of Making Surrey a Better Place:
 - to learn and develop
 - to live and do business
 - to travel
 - where vulnerable people are more independent
 - where people feel safe
 - where everybody matters
 - b. Support the priorities of the Community Strategy for Woking:
 - A strong community spirit with a clear sense of belonging and responsibility
 - A clean, healthy and safe environment
 - A transport system that is integrated and accessible, recognising Woking's potential as a transport hub
 - Access to housing that is decent and affordable for local people and key workers
 - A community which values personal health and well being
 - Integrated and accessible local facilities and services
 - c. Meet demonstrable local needs
 - d. Be possible to implement within the time and budget, offer value for money and have a clear audit trail.

2. To be eligible for consideration for funding a project should be able to demonstrate that:
 - a. The funding needed is "one-off". All payments are made on a one off basis. There is no expectation of future funding. Consequently any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project. If the project involves ongoing costs such as maintenance, repair etc. there must be confirmation that an organisation has agreed to take on those costs
 - b. The project will commence within 12 months of Local Committee approval.
 - c. The project will demonstrate its impact within 12 months of receiving funding.
 - d. The project will give long-term benefit and be preventative in purpose.
 - e. The project targets more disadvantaged areas or communities.
 - f. Local Committee funding will unlock much more funding from other sources.
 - g. There is no other probable alternative source of funding

3. The funding must not:

- be used to fund schools for the direct delivery of the National Curriculum as this is already resourced on a formula basis by the County Council
- be used as a “grant” to an individual
- sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by or on behalf of the party. NB Some Surrey residents’ associations and local societies have to register as political parties because they have candidates standing in District, County or General Elections.

Capital Funding

4. The £35,000 capital is primarily allocated for support to the voluntary sector, however this funding may be used for other functions. It must meet the following criteria:
 - a. it must be applied to physical assets with life of more than one year
 - b. it must not be used to meet staffing costs or other routine running costs.

Additional Guidelines:

5. In choosing what to fund, the Local Committee aims for a portfolio which overall:
 - a. includes at least one comparatively large project of benefit to Woking;
 - b. benefits a variety of communities of interest (for example, young people, old people, ethnic minorities, disabled people), and different areas of Woking;
 - c. includes a mix of large and small projects, but not a lot of very small ones.
 - d. A large project that benefits a lot of people will take priority over a project that benefits only a few people.

3 Members Allocation Procedure for 2007/8

6. Groups that wish to apply for funding should contact their local County Councillor to discuss the project.
7. If the County Councillor feels the project meets the criteria (paragraphs 6-10) and wishes to support the project, the applicant should complete the bid form and return it to the Local Partnerships Team. The Local Partnerships Team will confirm compliance with the allocation criteria and if this is met will ensure the project is included in the next report to the Committee.
8. If the funding is approved, the Local Partnerships Team will complete the allocation process and ensure that payment is made.

